

APPLICATION FORM

This form will be treated as confidential. Please read the form carefully before completing it. Items marked with an * need not be answered at the time of making application. If your application is successful any information not given under these headings will be required to complete the employment record.

Position applied for:

PERSONAL DETAILS

Title: Mr/Ms/*Mrs/*Miss

Surname: _____ Given Names: _____

Preferred Given Name: _____ Previous Surname: _____

Number & Street Address:

Suburb/Town: _____ State: _____ Postcode: _____

NB: Please note any correspondence will be sent to the above address

Telephone: Home: () _____ Business: () _____ Mobile: _____
May we call you on this number? Y/ N

Do you have citizenship or permanent resident status in Australia? Y/ N

*Place of Birth: _____ *Date of Arrival in Australia: _____

REFEREES

Please provide the name, telephone number, company and position details of two referees we may contact:

Please help us by stating your first contact with us ie name of newspaper, professional organisation, personal contact, or other:

Have you applied for any positions here previously? If yes, please give details:

Do you have any medical condition or restriction, physical or otherwise that might affect your capacity to carry out any of the requirements of the position? If yes, please explain in brief any potential modifications that may need to be made to your work area or how it may affect your performance.

If employed by the Company I agree to:

- a) Be medically examined (if required) prior to employment and at any time during my employment by any medical officer appointed by the company.
- b) Abide by the code of conduct, policies and procedures of the company, as amended from time to time.

Please attach a copy of your resume to this application form.

I am aware that information contained in this application for employment that is subsequently found to be incomplete or incorrect, may result in dismissal.

I certify that the information contained in this application for employment and the attached resume is complete and correct.

Signature: _____

Date: _____