CANDIDATE SELECTION TEMPLATE

Position Vacant: _____

Name of Interviewers: _____

: _____

NAME	ESSENTIAL REQUIREMENTS							ACK. SENT	RESUME CULL		INTERVIEW 1			INTERVIEW 2	
								Date Sent	NO Date Sent	YES	Date of Interview	NO Date Sent	YES	NO Date Sent	YES

Successful Candidate: _____

Letter of Offer Sent: ___/___/___

Letter of Offer Received: ___/___/___